2017 Fall Festival
Commercial Merchant Vendor Application
Friday September 15th, Saturday September 16th, Sunday September 17th
5pm-11pm, 11am-11pm, 11am-5pm
Misquamicut State Beach
257 Atlantic Avenue, Westerly, RI 02891
Please print legibly

Business Name_____

Contact_____ Email_____

Address_____

City_____ State_____ Zip_____

Day Phone_____ Cell_____

Please complete this form and return it to us with a copy of your Rhode Island Permit to make Sales at Retail (can purchase at event for $10) and Certificate of Insurance. No venders will be accepted without this information. Entry Fees are non-refundable, no exceptions. Please be sure to return your completed application and additional information required. For assistance with permits or any festival questions, you can contact Amanda at 401-743-9561 (cell) / amandareese21@gmail.com or 401-322-1026 (office).

Do you have a RI Sales Tax permit? _____ Yes (permit #) ____ Need to obtain at event
Is your insurance certificate enclosed? ____ Yes ____ No

Size of your set-up including any overhangs:

Please Circle one: $395 (10' by 10') $495 (10' by 15') $595 (10' by 20')

Everything must be contained in this area. No chairs, boxes, merchandise, etc. will be allowed outside of rental space. The MBA cannot be held responsible if you cannot set up your space within your chosen dimension.

There will be a $150 Clean-up/Early exit fee. Please include a **separate check** for $150. This check will not be cashed and will be returned to you when you leave Sunday at 5pm. If you leave early ***any*** night before closing or do not clean up your area, the MBA will cash this check.

Do you need running water? ____ Yes ____ No Do you need power? ____ 110 ____ 220

110 Power is *included* in the booth fee. If you require 220 power, there will be an additional charge of **$125** for the weekend per unit, or you may bring a silent generator – which has to be grounded to earth and approved by the power company. Loud generators will not be allowed—*no exceptions*. If you checked yes to power, list what type of equipment you will need to plug in, including amps of each item. If you require more than 20 amps you are required to get 220 power. All 220 power is required to send us a picture of the plug at least 7 days in advance, or you will not be able to hook up. There will be **NO POWER until Friday morning**, September 15th. The generator will be turned off 1 hour after the event is over on Sunday September 17th.

If you come with bare wires or need an adapter from the power company, you will have to give the power company a $75 deposit which will be returned when the adapter is returned.

On a separate piece of paper, a list of all appliances needing electricity is REQUIRED. A picture of your 220 plug is REQUIRED 7 days prior to the event setup.

On a separate piece of paper please give us a SPECIFIC description of all items and email general pictures of the items to amandareese21@gmail.com that you are requesting to sell.
If all items are not listed the promoter has the right to tell you that you cannot sell specific items.

Application agreement to MBA event guidelines:

I will be responsible for setting up and removing my exhibit. I will remove trash from my space at the end of each day. Dumpsters are provided by the MBA free of charge. I agree to recycle. I will remove my equipment and display no later than Sunday September 17th by midnight.

I am responsible for providing a RI Sales Tax Permit. If I do not have one, I can purchase one at the event for $10.

Setup time is Friday September 15th from 7am-3pm NO EXCEPTIONS. If you do not arrive by 3pm you WILL not be allowed to drive on the fairgrounds. Any vendor arriving after 3 pm on Friday, 10 am on Saturday and Sunday will NOT be permitted to drive into the Festival area. You will be responsible to transport your items by foot and there will be no refund for lost time.

I acknowledge that the Building Inspector, Electrical Inspector and Fire Inspector will be on site and will have all permits in place. All tents and coverings must have displayed a label with assurance of fireproof materials.

I understand I may not sublet any part of my designated area.

I understand the Misquamicut Business Association, Town of Westerly or State of Rhode Island shall have no liability what so ever for any damage to any person, matter or thing resulting from storm, wind, fire, strikes, lockouts or other acts of God.

You must bring cinderblocks or sandbags to hold your tent down, please bring weight for each leg of the tent. We will not be providing these for you. You cannot use stakes or put hole in the pavement.

I understand that neither the Town of Westerly, State of Rhode Island, Misquamicut Business Association or its members will be held responsible for loss and/or damage to vender's personal property caused by any reason, and will not assert any such claim against them.

I understand that I am entitled to 8 staff passes. Passes will be given out when you arrive. Any unregistered staff will have to pay regular ticket price.

I shall and will hold harmless the Town of Westerly, State of Rhode Island, the Misquamicut Business Association and its members from and against any and all claims, liabilities, demands, expenses, fees, penalties, suits, proceedings, actions, and causes of action of any and every kind and nature arising from or out of, or in any connected way with vender use, occupancy, or activities in or related to the September 15, 2017 through September 17, 2017 MBA Fall Festival as well as set up and break down times exceeding the event dates. Vendors will be personally liable to other venders and members of the public for their own acts. I will list as additionally insured on my policy the Town of Westerly, State of Rhode Island and Misquamicut Business Association and its members. I acknowledge all food vendors shall provide at their own expense Public and Product Liability Insurance in an amount of at least one million dollars. It will be my responsibility to show evidence for Bodily Injury and Property Damage Coverage. Certificates of insurance must be submitted to the MBA at least one week prior to the event before I am allowed to set up.

The Misquamicut Business Association reserves the right to decline acceptance of any application or ask any vendor to leave the festival if they have misrepresented information on this application, or if their product or conduct is deemed inappropriate to this family-oriented event. All displays must be designed, constructed and operated in good taste. The festival manager will be the sole arbiter and judge as to what shall constitute "good taste" and the best interest of the festival. The festival manger shall have the right and authority to require removal or modification of any vending display. No refunds.

This event will be held rain or shine—there is no rain date and no refunds will be issued. The Misquamicut Business Association, Town of Westerly or State of Rhode Island reserves the right in their sole discretion, to cancel the event, in whole or part, due to inclement weather and no refunds will be issued. Entry Fees are NON REFUNDABLE, NO EXCEPTIONS.

I understand that all applications must be returned with full payment. No Payment Plans.

There will be NO refunds, there are NO EXCEPTIONS.

I understand the event is subject to Town, DEM and the State of RI approval to be held within the Misquamicut Fire District.

_____ _____
Signature Date

Please make checks payable to Misquamicut Business Association.
Our mailing address is
Misquamicut Business Association
P.O. Box 1302
Westerly, RI 02891

☐ Check Enclosed
Please make checks payable to Misquamicut Business Association.
Our mailing address is:
Misquamicut Business Association
P.O. Box 1302
Westerly, RI 02891

☐ Send invoice, I will pay by CC.
Email address: _____

☐ Sales Tax Permit enclosed
☐ Insurance Certificate enclosed
☐ Picture of 220 plug enclosed
☐ List of all items requiring electricity enclosed
☐ List of all items requested to be sold enclosed